

Job Details:

Property No: P 188662 Job No: J 264-417

Job Lead:	Buxton GREEN
Trigger:	Operational Risk Review
Created By:	Dawn Cundy
Start Date:	15/10/2015
Address of Premises You must enter the full postal address of the property, including postcode.	BRANDSIDE VILLAGE HALL, UNNAMED ROAD FROM A53 TO BRAND TOP FARM SK17 0SF

Outcome:

(you must circle YES or NO for each of the following. If YES, you must add comments)

<b>FIRE FIGHTING AND FIRE DETECTION</b>	Evaluated?: <input checked="" type="radio"/> YES / NO
<ul style="list-style-type: none"> <li>Is there a suitable fire warning system to alert all occupants in the event of fire? (check main panel and log book if appropriate)</li> <li>Are arrangements in place to call the Fire and Rescue Service should a fire occur?</li> <li>Is adequate fire fighting equipment available? (sited, tested and suited to the hazards)</li> <li>Has a competent person checked the extinguishers in the last 12 months?</li> </ul>	Comments: ALARMS YES TELEPHONE 7/2016 YES
<b>EMERGENCY ROUTES AND EXITS</b>	Evaluated?: <input checked="" type="radio"/> YES / NO
<ul style="list-style-type: none"> <li>Are escape routes clear and available at all times?</li> <li>Do all escape routes and stairway exits lead directly to a place of safety, eg, not an enclosed yard?</li> </ul>	Comments: CLEAR YES
<b>LIGHTING</b>	Evaluated?: <input checked="" type="radio"/> YES / NO
<ul style="list-style-type: none"> <li>Is lighting of all escape routes provided? (Particularly for the hours of darkness and those areas with no natural light)</li> </ul>	Comments: YES LIGHTS
<b>SIGNS</b>	Evaluated?: <input checked="" type="radio"/> YES / NO
<ul style="list-style-type: none"> <li>Are escape routes identified by signage?</li> <li>Are fire procedure notices provided?</li> </ul>	Comments: YES BY DOORS CORRECT SIGNS YES
<b>TRAINING/MISCELLANEOUS</b>	Evaluated?: <input checked="" type="radio"/> YES / NO
Any other non-critical elements that need to be addressed? (if yes, provide details, location and action taken to rectify) <ul style="list-style-type: none"> <li>Is there evidence of staff training?</li> <li>Is waste management and housekeeping satisfactory?</li> <li>Is there suitable access for fire appliances?</li> </ul>	Comments: NO YES AND ADVICE GIVEN TIDY YES
<b>GENERAL CONCERNS</b>	Evaluated?: <input checked="" type="radio"/> YES / NO
<ul style="list-style-type: none"> <li>Are there any risk critical elements that warrant the immediate involvement of a Fire Safety Officer? (if yes, contact Control)</li> </ul>	Comments: NO

Time Recording:

Name / Fire Service No	Date	Time	Activity **
WHITELAW 16641	2 11 15	0:06	HAZ SPOT
/	/ /	:	
/	/ /	:	

\*\* Activity = "Hazard Spotting" or "Hazard Spotting Review"